

CD Program Policy and Procedures

ACADEMIC DISHONESTY, PLAGIARISM, AND CHEATING

The faculty of the Communication Disorders Program wants all students to be the best in whatever they do, to be independent thinkers and problem solvers, and to be trustworthy and responsible professionals. Developing one's own knowledge base will get you there; "borrowing" from someone else will not!

The faculty of the Communication Disorders Program believes that acquisition of knowledge and ethical behavior are equally important aspects in the student's academic development to become a professional in this field. Giving attention to both of these aspects is in the best interest of the student and in the best interest of the public to be served by that student upon graduation.

Therefore, the faculty of the Communication Disorders Program supports the University's policy on Academic Honesty in the [University Handbook for Students](#). The Program also supports the concept of "co-responsibility" for anyone who knowingly assists in any form of academic dishonesty. The CD faculty will follow University procedures in the [Handbook](#) to impose sanctions for any student who participates in any form of academic dishonesty. Unethical behavior will not be tolerated by the Program or by the University.

Please see the [EKU Academic Integrity Policy](#) online for additional definitions related to academic integrity.

ATTENDANCE POLICY FOR COMMUNICATION DISORDERS

College of Education Attendance Policy:

Absences equating to 20% of class meetings will result in automatic failure. Class sessions missed as a result of late entry into the class will be counted as absences. The student is responsible for presenting the instructor with a reason for absences in order to be given opportunity to make up missed work. Adequate reasons for class absences include personal illness, death or serious illness in the immediate family, or participation in an approved University activity.

Communication Disorders Program Attendance Policy:

The following is a uniform attendance policy for the Communication Disorders (CD) Program and will be enforced by all CD faculty. To determine if the reason for an absence is adequate, as specified in the College of Education policy, the student may be required to provide documentation (e.g., medical excuse) before the absence is approved.

1. Regular attendance is expected throughout the semester and will be recorded each class period.

2. The student should send an email to or leave a voicemail message for the instructor prior to the class absence. Include in this message your name and the course number and reason for the absence. In the case of an emergency, or if you cannot reach the instructor, you may call the Department secretary (859-622-4442).
3. A maximum of 3 approved absences will be allowed for DAY CLASSES. Subsequent absences may result in the lowering of the final grade (e.g., 4 = one grade lower, 5 = two grades lower, 6 = three grades lower, 7 = failure).
4. For EVENING CLASSES and CLINICAL PRACTICUM CLASSES, 1 approved absence will be allowed; 2 absences may result in 2 letter grades lower; 3 absences may result in course failure.
5. Any absence prior to an examination requires 24 hours notice. If less than a 24 hour notice is given, the instructor may require documentation to determine if the absence will be approved and if a makeup will be permitted.
6. Students will be responsible for obtaining class notes and handouts from other students in the class in the event of any absence.